Stay on your best path: Get more done with less stress

Governance

Not only must managers achieve outstanding results, but they also need to demonstrate that all governance requirements have been followed.

Governance needs to be an integral part of ongoing strategies and work and not just an add-on to satisfy regulatory requirements. Effective governance needs to be repeatable and auditable at every level in an organisation in as close to real-time as possible.

Internal & External Governance

Governance requirements may be mandated by external sources, such as; government agencies, banks, trading partners or suppliers. Internal governance involves the processes and procedures designed to make your organisation function effectively.

Eight Key Components

Key components that must be integrated to achieve an effective governance framework are:

Corporate Direction – the goals and strategies to achieve and sustain corporate success.

Ongoing Activities – the work being done to both meet short term requirements and implement corporate strategies.

Processes and Procedures – methods to coordinate tasks and show status (started, in progress, completed).

Regulatory Compliance – the work and outputs specified by regulatory sources.

Contractual Agreements – the work and outputs specified in contracts.

Tracking and Accountability – tracking of key governance tasks and audit trails to show who has done what and when.

Feedback – real-time feedback to everyone involved, so timely remedial action can be undertaken when needed.

Reporting – the critical data required to produce meaningful reports for managers at all levels.

The Challenge

Currently only a small number of the above eight components are integrated in organisations. Some organisations address more than others, but few have means to integrate all eight components over the web.

Unfortunately most managers keep track of governance data in their head, so it is neither repeatable nor auditable.

The major challenge is how to create the governance framework, and then collect and track critical data in as close to real-time as possible in distributed workplaces.

Integrate ALL Eight Components

The TASKey Distributed Management Method and web software tool, called *TASKey WorkNav,* integrates all eight governance components.

Management provides the governance framework and the people doing the work use *TASKey WorkNav* to help them track and manage their work. Progress is automatically reported back up the governance framework to decision makers. Changes in the governance framework are instantly reported to managers and workers, so effort is not wasted.

Everyone knows what is being achieved and an audit trail is provided to help understand the rationale for variations from plans.

The *TASKey WorkNav* Method

TASKey WorkNav software coordinates critical task and people information. It frees managers to focus on supporting activities rather than expending a lot of time and effort coordinating tasks, actions, teams and individuals.

The key is that *TASKey WorkNav* tracks distributed work, keeps it coordinated and provides real-time feedback to managers and team members.

Smart Agents

TASKey WorkNav provides a smart agent for each user. The smart agent works 7x24 tracking and customising information, so each user only sees the critical information that is relevant to them. *TASKey WorkNav* provides feedback on progress and keeps users informed of any changes that affect them.

Governance requirements are considered in the context of the work being done. The smart agent frees users to confidently get on with the job, because they know that critical operational and governance information will be available when needed and will not be lost.

Benefits

Key benefits are:

- Governance is seamlessly integrated into strategic, operational and personal management processes.
- Decision makers receive real-time reporting on work progress and compliance tasks.
- Governance data is progressively collected across organisations in context while a task is being done.
- Tracking, accountability and audit trails are integrated into the work being done.
- *TASKey WorkNav* reduces stress and gives managers time to lead.